



## COMPLAINT FORM INTAKE INTERVIEW LOG

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|--|------------------------|--------------------------|
| <u>Date:</u> 1.15.19   | <u>Interviewer:</u> CM | <b>Complaint #19- 06</b> |
| <u>Name of Complainant:</u> [REDACTED]   |                        |                          |
| <u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]   |                        |                          |
| <u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student, Undergraduate |                        |                          |
| <u>Contact Numbers (telephone, e-mail, etc.):</u>  |                        |                          |

To the best of your knowledge, please fill out the following:

Interviewee Status:      ☐ Male    ☒ Female    ☐ Other :  
                                  ☐ He/Him/His    ☒ She/Her/Hers    ☐ They/Them/Theirs    ☐ Other :  
                                  ☐ Administrator    ☐ Faculty    ☐ Staff    ☐ Student

Concern Regarding:      ☐ Male    ☐ Female    ☒ Other: unknown  
                                  ☐ He/Him/His    ☐ She/Her/Hers    ☐ They/Them/Theirs    ☐ Other :  
                                  ☐ Administrator    ☐ Faculty    ☐ Staff    ☐ Student  
                                  ☐ Other:

**Complaint Category:** *(Please check at least one)*

|  |   |  |                                     |  |
|--|---|--|-------------------------------------|--|
| <input type="checkbox"/> Age                   | <input type="checkbox"/> Color                        | <input type="checkbox"/> Creed                         | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status        | <input type="checkbox"/> National Origin              | <input type="checkbox"/> Race                          | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input checked="" type="checkbox"/> Sex/Gender | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation            | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
|  | <input type="checkbox"/> Sexual Violence              | <input type="checkbox"/> Gender Identity or Expression |                                     |  |

| Time Line |                         |  |
|-----------|-------------------------|--|
| Date      | Item                    | Comments   |
| 1.15.19   | CM meet with [REDACTED] | [REDACTED] came to the EO office and met with CM. [REDACTED] explained she believed someone had hacked into her Instagram account and requested nude photos from past boyfriends and individuals she had sexual relationships with. [REDACTED] indicated a friend of hers was able to look at her Gmail account and discern that someone had accessed her accounts two times, once while she would have been sleeping, and again while she would have been driving. [REDACTED] did not know who was responsible- but found it odd that the person was able to identify people she had had relationships with both in her hometown and also here at WWU. [REDACTED] said she learned of the messages being sent from her account on 1.14.19. [REDACTED] expressed concern about |

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|         |  | being able to complete math homework for her Math 99 class with Teresa Downard because she had been dealing with this concern. CM indicated she would contact Professor Downard and see if she would be willing to give Payton additional time for the assignments. CM explained that because we do not know who is responsible, EO is limited in how it can respond. CM indicated that University Police have more investigatory tools to figure out who hacked into her account and referred her to that location. CM called UP to see if there would be an officer available to take information from [REDACTED] if she came to the station, and UPD told her that they would have an officer standing by. CM explained that EO would follow up with her professor and could provide any additional resources to make sure [REDACTED] can be successful in school, but the ability to respond/investigate is limited if we do not know who the individual is/if the individual is a WWU student [REDACTED] indicated she understood. |
| 1.15.19 | CM phone call to Teresa Downard                            | CM phone call to Teresa Downard at 2911- no answer, the VM indicated the individual did not subscribe to this service so CM was unable to leave a VM.   |
| 1.15.19 | CM email to Teresa Downard                                 | CM email to Teresa Downard asking her to contact the EO office.   |
| 1.16.19 | CM phone call with Teresa Downard                          | Teresa called the EO office and CM explained [REDACTED] had come to our office and was dealing with a situation that may make it difficult to complete the homework and practice quiz on time- Prof. Downard indicated she was willing to let [REDACTED] turn in the homework and take the practice quiz on Monday instead of Friday. CM told Prof. Downard that [REDACTED] would contact her to coordinate.  |
| 1.16.19 | CM phone call with [REDACTED]                              | [REDACTED] confirmed she had gone to UPD and as far as she knew, they were contacting the individuals involved and trying to determine who sent the messages. CM explained that Prof. Downard was willing to work with her and give her more time to complete her weekly homework and practice quiz. [REDACTED] pointed out that Monday was a holiday (CM and Prof. Downard had not realized this). [REDACTED] indicated she would see Prof. Downard in class prior to the weekend and would coordinate with her regarding how and when she could complete the work.  |
| 1.16.19 | CM requested a copy of the report [REDACTED] made with UPD | CM Requested Police Report [REDACTED] and any follow up reports.  |
| 1.22.19 | CM received copy of report from UPD                        | CM received copy of initial report from Stephanie Scott- Stephanie indicated it was an open-active investigation  |
| 1.22.19 | CARE report generated referencing police report            |   |
| 1.23.19 | CM phone call to [REDACTED]                                | CM phone call to [REDACTED] because in reviewing the Law enforcement report, [REDACTED] indicated she had already been to EO and they were "investigating." CM wanted to clarify with [REDACTED] that until EO knew who the individual who hacked in the accounts was, and whether or not they were a WWU student, the EO office could not proceed with an investigation. CM indicated that when law enforcement determines who was responsible, if the individual is a WWU student, CM would be happy to explore options with [REDACTED], but as we don't know who did it, the EO office is limited [REDACTED] indicated she understood. CM said in the meantime if there was anything EO could assist with relating to  |

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|  |  | school as a consequence from dealing with this, she should not hesitate to reach back out. [REDACTED] thanked CM for following up. |
|  |  | No additional EO Action until individual responsible identified. RFA closed subject to further information.                        |